

Concept of Operations	Emergency Support Function (ESF) # 7 Resource Support
------------------------------	--

Lead Agency	Franklin County Emergency Management Department (FCEMD)
Support Agency	Franklin County Sheriff’s Office (FCSO)

Table of Contents

1.0 – Introduction 1

 1.1 – Purpose 1

 1.2 – Scope 1

 1.3 – Assumptions 2

2.0 – Concept of Operations 2

 2.1 – General 2

 2.2 – Organization 2

 2.3 – Primary Activities 2

 2.3.1 – Coordination 2

 2.3.2 – Requesting Assistance 3

 2.3.3 – Message Tracking 3

3.0 – Responsibilities – Lead and Support Agencies 4

 3.1 – Lead Agency 4

 3.2 – Support Agency 4

1.0 – Introduction

1.1 – Purpose

The purpose of this ESF is to provide guidance to staff charged with providing logistical and resource support to local agencies / organizations involved in delivering emergency response and recovery efforts.

1.2 – Scope

The FCEMD is responsible for obtaining logistical support for all agencies / organizations during all phases of disaster operations. This includes obtaining the equipment and personnel resources required to address local needs from public, private and not for profit organizations.

The FCEMD Director or designee is responsible for approving requests for assistance from agencies / organizations outside of the county.



1.3 – Assumptions

Some resources of the county and local agencies / organizations may not be available to the impacted area due to restricted access to transportation routes caused by fallen debris, flooding or other damage. In addition, many resources and buildings that contain them may be destroyed or damaged.

Resources within and outside the impacted area will be acquired to assist in fulfilling the needs of disaster survivors and emergency response personnel.

Logistical support for life-saving activities will receive priority.

2.0 – Concept of Operations

2.1 – General

It is critical that agencies / organizations have the equipment and human resources necessary to adequately meet the challenges brought on by a disaster. There are relatively few response and recovery resources available within the county. Those resources that do exist are stretched thin by disasters and are easily expended. When local resources are not sufficient to adequately respond to an emergency, the task falls to the logistics section to find the resources necessary to address the local needs of disaster survivors and emergency response personnel.

2.2 – Organization

Given the limited personnel resources available, the FCEMD staff person responsible for resource support may also be tasked with responsibility for several other functions according to the demands of the disaster.

This ESF is part of the Logistics Section of the county's EOC¹. The county's EOC utilizes the ICS² structure during all activations.

2.3 – Primary Activities

2.3.1 – Coordination

The FCEMD will provide coordination for this function and has responsibility for:

- Providing resource support for all agencies / organizations involved in the response to and recovery from a disaster.

¹ Emergency Operations Center

² Incident Command System



- Keeping the SEOC³ up to date on all disaster-related resource needs in the county via EM Constellation.
- Requesting assistance through the SEOC if local resources are not able to adequately address a situation.

2.3.2 – Requesting Assistance

The FCEMD will be responsible for requesting assistance from agencies / organizations within the county to address equipment and personnel resource needs during a disaster.

Requests for assistance will be recorded on ICS Form # 308 (Resource Request Form) and reviewed by the FCEMD Director or designee.

If the FCEMD Director or designee approves the request for assistance and it can be met with local resources, the task will be assigned to the appropriate local agency / organization to be carried out.

The FCEMD's Notification and Resource Directories provide a comprehensive listing of agencies and organizations and the resources available within the county. These should be the first resources consulted to determine if a need can be addressed locally.

If the request cannot be met within the county and requires outside assistance, then it will be forwarded to the appropriate ESF at the SEOC. The original message requesting assistance will be placed in the appropriate disaster operations file.

FCEMD will track the request via EM Constellation once it has been submitted to the SEOC and will keep the requesting agency / organization informed as to the status of the request.

2.3.3 – Message Tracking

Incoming messages to the county's EOC will be captured in writing utilizing ICS Form # 213 (General Messages). Upon completion of this form it will be forwarded to the FCEMD Director or designee for appropriate action and dissemination.

Incoming messages will be saved in the appropriate disaster operations file.

The FCEMD Director or designee will review and approve all outgoing messages prior to being sent.

After outgoing messages have been sent, they will be saved in the appropriate disaster operations file.

³ State Emergency Operations Center



3.0 – Responsibilities – Lead and Support Agencies

3.1 – Lead Agency

Franklin County Emergency Management Department – Coordinate all activities required to ensure that the equipment and personnel resources required by agencies / organizations participating in response and recovery activities are available locally and tasked accordingly or, if not available locally, are requested through proper channels at the SEOC.

3.2 – Support Agency

Franklin County Sheriff's Office – Assist the FCEMD to ensure adequate staffing is available to address the responsibilities of this function throughout the course of a disaster.

