

This appendix provides supplementary information for Section 2: The Planning Process.



## Local Mitigation Strategy Task Force Meeting Scheduled

### NOTICE OF PUBLIC MEETING

For Immediate Release

Date: February 25 2009

Public Notice is hereby given that the Gulf County Local Mitigation Strategy (LMS) Task Force will hold a public meeting on Tuesday March 17 2009 at the Gulf County Emergency Operations Center located at 1000 Cecil G Costin Sr Blvd # 500 in Port St Joe at 3:00PM. The purpose of this meeting is to organize the Local Mitigation Strategy Task Force in preparation for the annual update and begin working on the re-submittal of the Local Mitigation Strategy for Gulf County.

Gulf County in coordination with the City of Port St Joe, the City of Wewahitchka, the LMS Task Force and various members of the community developed a Local Mitigation Strategy in 1999. An update to the plan was issued to bring the Local Mitigation Strategy into compliance with the local hazard mitigation requirements of Section 322 of the Disaster Mitigation Act of 2000. The plan update was approved by FEMA in 2004. The current Local Mitigation Strategy approval will expire in 2010. The Local Mitigation Strategy is a plan developed with input from the community, business and industry and local government to guide and promote hazard mitigation activities in Gulf County. Actions include planning to reduce or eliminate long-term risks to people and property, the environment and financial investments and to manage post-disaster recovery. The plan must be updated and reviewed annually and re-submitted in total every five years to address the federal guidance promulgated as a result of the Disaster Mitigation Act of 2000.

Gulf County Emergency Management is requesting the participation of members of the public as well as community and business leaders to help review and implement the LMS. While Emergency Management will coordinate the plan, it is anticipated that there will be three LMS Task Force meetings to be held within the next several months to review the plan and provide input on projects and priorities.

If there are any questions or comments regarding this meeting, please contact Emergency Management at 850/229-9110. Written comments can be mailed to: 1000 Cecil G Costin Sr Blvd # 500 Port St Joe FL 32456

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**GULF COUNTY EMERGENCY MANAGEMENT**  
1000 Cecil G Costin Sr Blvd  
Port St. Joe, Florida 32456

Email: [mnelson@gulfcounty-fl.gov](mailto:mnelson@gulfcounty-fl.gov)  
Web Site: [www.gulfcounty-fl.gov](http://www.gulfcounty-fl.gov)

Voice: (850) 229-9110  
Fax: (850) 229-9115

March 4, 2009

Gulf County LMS Task Force,

We would like to take this opportunity to extend an invitation to you to participate as a member of the Gulf County Local Mitigation Strategy (LMS) Task Force.

Gulf County is threatened by a number of different types of natural, technological, and societal or man-made hazards. These hazards endanger the health and safety of the population of the county, jeopardize its economic vitality, and imperil the quality of its environment. Because of the importance of avoiding or minimizing the vulnerabilities to these hazards, the public and private sector interests of Port St. Joe, Wewahitchka, and unincorporated Gulf County are joining together to reassemble the Task Force to update "The Gulf County Local Mitigation Strategy (LMS)."

In 2004 the Gulf County LMS Task Force conducted detailed studies to identify the hazards threatening the jurisdictions of Port St. Joe, Wewahitchka, and unincorporated Gulf County and has estimated the relative risks posed to the community by those hazards. This information has been used by the Task Force to assess the vulnerabilities of the facilities and jurisdictions of Gulf County to the impacts of disasters involving those hazards. With these identified, the Task Force has worked to identify proposed projects and programs that will avoid or minimize these vulnerabilities to make the communities of Gulf County more resistant to the impacts of future disasters.

These proposed projects and programs aimed at reducing the impacts of future disasters are termed "mitigation initiatives". Mitigation initiatives have been developed by the Task Force for implementation whenever the resources become available. The list of mitigation initiatives have been updated as projects are undertaken and completed, when disasters have affected the county, when new needs are identified, and as local priorities have changed.

Attached is a meeting schedule. The first meeting will be at 3:00pm ET on Tuesday, March 17, 2009 at the Gulf County Emergency Operations Center (EOC), located at 1000 Cecil G. Costin, Sr. Blvd., Bldg. 500, Port St. Joe, FL. We look forward to seeing you there.



As always, if you have any questions or need additional information please call me at (850) 229-9110.

Sincerely,

Marshall Nelson, FPEM, Director

Event	Date / Time	Location
Post to LMS Web	3/6/09 5:00PM	N/A
LMS Task Force Meeting	3/17/09 3:00PM	Gulf County EOC
LMS Task Force Meeting	4/23/09 3:00PM	Gulf County EOC
LMS Public Hearing	5/20/09 6:00PM	TBD
Final Draft	6/8/09 5:00PM	N/A





## **Gulf County Local Mitigation Strategy Task Force Meeting**

March 12, 2009 - 9:35AM

The Gulf County Local Mitigation Strategy (LMS) Task Force will hold a public meeting at 3 p.m. ET on Tuesday, March 17 at the Gulf County Emergency Operations Center located at 1000 Cecil G. Costin, Sr. Blvd. 500 in Port St. Joe. The purpose of this meeting is to organize the Local Mitigation Strategy Task Force in preparation for the annual update and begin working on the re-submittal of the Local Mitigation Strategy for Gulf County.

Gulf County in coordination with the City of Port St. Joe, the City of Wewahitchka, the LMS Task Force and various members of the community developed a Local Mitigation Strategy in 1999. An update to the plan was issued to bring the Local Mitigation Strategy in compliance with the local hazard mitigation requirements of Section 322 of the Disaster Mitigation Act of 2000. The plan update was approved by FEMA in 2004. The current Local Mitigation Strategy approval will expire in 2010. The Local Mitigation Strategy is a plan developed with input from the community, business and industry and local government to guide and promote hazard mitigation activities in Gulf County. Actions include planning to reduce or eliminate long-term risks to people and property, the environment and financial investments and to manage post-disaster recovery. The plan must be updated and reviewed annually and re-submitted in total every five years to address the federal guidance promulgated as a result of the Disaster Mitigation Act of 2000.

Gulf County Emergency Management is requesting the participation of members of the public as well as community and business leaders to help review and implement the LMS. While Emergency Management will coordinate the plan, it is anticipated that there will be three LMS Task Force meetings to be held within several months to review the plan and provide input on projects and priorities.

If there are any questions or comments regarding this meeting, please contact the Office of Emergency Management at 850-229-9110. Written comments can be mailed to: 1000 Cecil G. Costin, Sr. Blvd., Building 500, Port St. Joe, FL 32456.



# Gulf County Local Mitigation Strategy Task Force Meeting Agenda March 17 2009 3:00PM EDT



Welcome

Introductions

LMS Task Force Structure

- Chairman, Vice-Chairman etc...

LMS Web

LMS Renewal Date 3/17/2010

LMS Review / Revision Schedule

<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
LMS Task Force Meeting	3/17/09 3:00PM	Gulf County EOC
LMS Task Force Meeting	4/23/09 3:00PM	Gulf County EOC
LMS Public Hearing	5/20/09 6:00PM	Gulf County EOC
Final Draft	6/8/09 5:00PM	N/A

Review LMS Crosswalk Process

Review Revised LMS Submittal Process

Review Mitigation Initiatives

Open Discussion



# Gulf County Local Mitigation Strategy Task Force Meeting Minutes March 17 2009 3:00PM EDT



The meeting of the Gulf County Local Mitigation Strategy Task Force was held at the county's Emergency Operations Center in Port St Joe Fl. The meeting began shortly after 3:00PM EDT with all meeting participants introducing themselves.

The following individuals representing various governmental and non-governmental organizations participated

<b>Name</b>	<b>Agency</b>	<b>E-Mail</b>
Donald Minchew	City of Wewahitchka	citywewa@fairpoint.net
Scott Warner	Gulf County / GIS Department	swarner@gulfcountry-fl.gov
Ben Guthrie	Gulf County / Emergency Management Department	bguthrie@gulfcountry-fl.gov
David Garner	City of Port St Joe / Police Department	dgarner@psj.fl.gov
David Barnes	City of Port St Joe / Police Department	dbarnes@psj.fl.gov
Marshall Nelson	Gulf County / Emergency Management Department	mnelson@gulfcountry-fl.gov
Bobby Knee	Gulf County / Road Department	
John Grantland	City of Port St Joe	jgrantland@psj.fl.gov
Gerald Shearer	Gulf County / Public Works Department	gshearer@gulfcountry-fl.gov
Towan Kopinsky	Gulf County / Grants Department	tkopinsky@gulfcountry-fl.gov
David Richardson	Gulf County / Planning Department	drichardson@gulfcountry-fl.gov
Tom Williams	Salvation Army	tom_williams@uss.salvationarmy.org
Patricia Hardman	Coastal Community Assoc	gulftobay@fairpoint.net



Chris Floyd	DRC Group	floydchris@aol.com
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After the introductions Chris Floyd was introduced as the individual who will be leading the Task Force through the revision and up-date process. Chris is with the Disaster Resistant Communities Group in Tallahassee.

A brief review of the Task Force By-Laws was facilitated by Chris Floyd. During this review Chris pointed out the need for the Task Force to elect a Chairman and Vice-Chairman. Following a short discussion, Marshall Nelson was nominated as the Chairman and Ben Guthrie was nominated as the Vice-Chairman. A vote by all of the participants was held with both Marshall and Ben being confirmed as Chairman and Vice-Chairman.

Chris Floyd then presented a short overview of the process that the Task Force will be working through over the next several months. These processes include:

1. A thorough review of the current Local Mitigation Strategy to ensure it is in compliance with the July 2008 FEMA Local Multi-Hazard Mitigation Planning Guidelines.
2. The revision of identified portions of the Local Mitigation Strategy not meeting current FEMA guidelines.
3. The evaluation of the current listing of Proposed Mitigation Initiatives to determine which have been completed as well as to identify new initiatives that will need to be ranked and added to the strategy.
4. A series of meetings that will be undertaken as the strategy is reviewed and updated. The current schedule of meetings follows:

<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
LMS Task Force Meeting	4/23/09 3:00PM	Gulf County EOC
LMS Public Hearing	5/20/09 6:00PM	Gulf County EOC
Final Draft	6/8/09 5:00PM	N/A

5. Post the strategy to LMS WEB an internet web site. Posting the strategy on the internet will allow for enhance public participation in the review process as well as permit the Task Force and the general public to make comments and recommendations on how the strategy can be enhanced.

With the current strategy expiring in 3/17/2010 the Task Force will need to deliver a final draft of the up-dated strategy to the Florida Department of Community Affairs (DCA) by mid September. This will give DCA and FEMA the necessary time to review and approve the final draft before the current strategy expires.



Marshall Nelson then led the participants through a preliminary analysis of the current Proposed Mitigation Initiatives contained in the strategy. During this analysis a number of the initiatives were removed as having been completed and changes were made to several more.

In an effort to have the Task Force members look beyond the norm for new initiatives, Chris Floyd suggested that all of the members review the Proposed Mitigation Initiatives contained in the Leon and Bay County Local Mitigation Strategies. It was agreed that this would be a good thought provoker. Chris will obtain copies of both strategies and share them with the Task Force in an electronic format.

The meeting was adjourned at 4:32PM EDT



## Local Mitigation Strategy Task Force Meeting Scheduled

### NOTICE OF PUBLIC MEETING

For Immediate Release

Date: April 10 2009

Public Notice is hereby given that the Gulf County Local Mitigation Strategy (LMS) Task Force will hold a public meeting on Thursday April 23 2009 at the Gulf County Emergency Operations Center located at 1000 Cecil G Costin Sr Blvd # 500 in Port St Joe at 3:00PM. The purpose of this meeting is for the Local Mitigation Strategy Task Force to continue with its review and revision of the county's Local Mitigation Strategy (MS).

A copy of the Working Draft version of the county's Local Mitigation Strategy can be found at the following web site:

[www.drc-group.com/lms/florida/gulf](http://www.drc-group.com/lms/florida/gulf)

By placing the county's Local Mitigation Strategy on the internet, the Gulf County Emergency Management Department has made it easy for the county's residents and business owners to access this important disaster planning document.

According to Marshal Nelson, Gulf County Emergency Managers, "The reason for placing the Working Draft copy of the LMS on the internet is to give the county's residents an opportunity to make comments on the strategy and to offer new ideas on how to enhance Gulf County's disaster preparedness".

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### **Local Mitigation Strategy Task Force Meeting**

April 16, 2009 - 9:09AM

Public Notice is hereby given that the Gulf County Local Mitigation Strategy (LMS) Task Force will hold a public meeting at 3:00PM EDT on Thursday, April 23, 2009 at the Gulf County Emergency Operations Center located at 1000 Cecil G Costin Sr Blvd # 500 in Port St Joe. The purpose of this meeting is for the Local Mitigation Strategy Task Force to continue with its review and revision of the county's Local Mitigation Strategy (LMS).

A copy of the Working Draft version of the county's Local Mitigation Strategy can be found at the following web site:

[www.drc-group.com/lms/florida/gulf](http://www.drc-group.com/lms/florida/gulf)

By placing the county's Local Mitigation Strategy on the internet, the Gulf County Emergency Management Department has made it easy for the county's residents and business owners to access this important disaster planning document.

According to Marshall Nelson, Gulf County Emergency Management Director, "The reason for placing the Working Draft copy of the LMS on the internet is to give the county's residents an opportunity to make comments on the strategy and to offer new ideas on how to enhance Gulf County's disaster preparedness".



# Gulf County Local Mitigation Strategy Task Force Meeting Agenda April 23 2009 3:00PM EDT



Welcome

Introductions

Gulf County Local Mitigation Strategy Web Site:

- Working draft copies of the various sections and appendixes are constantly posted web site.
- The general public has access to the planning process and can make comments and submit ideas for Mitigation Initiatives via the web site.
- The URL for the web site is: [www.drc-group.com/lms/florida/gulf](http://www.drc-group.com/lms/florida/gulf)

Involving the general public in the planning process by promoting the Local Mitigation Strategy web site via:

- E-mail list serves
- Web Linkage
- Newsletters

Review of working draft copies of selected sections and appendixes of the Local Mitigation Strategy.

- Section 6 – Compilation of Mitigation Initiatives (This will enclose current and proposed initiatives)
- Section 4 – Hazards and Vulnerability

LMS Review / Revision Schedule

<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
LMS Public Hearing	5/20/09 6:00PM	Gulf County EOC
Final Draft	6/8/09 5:00PM	N/A

Open Discussion



# Public Input E-Mail Template



The purpose of this template is to provide a simple message that can be e-mailed to various community organizations, businesses and governmental agencies list-serves regarding community involvement in county’s Local Mitigation Strategy review and revision process.

Public input on how the county should prepare itself, its residents and its businesses is vital to enhancing the Local Mitigation Strategy and making Gulf County a “Disaster Resistant Community”.

All that is required to use this template is to copy and paste the **A** and the **A** into your e-mail send window.

<b>Subject</b>	Gulf County Disaster Planning Initiative
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<b>Message Text</b>
<p>Gulf County is in the process of enhancing its ability to respond to the next disaster and is in need of your help.</p> <p>As part of this process the county is up-dating its Disaster Preparedness Strategy.</p> <p>As a resident of the county it is important that you provide your comments regarding the strategy as well as offer recommendations on how individuals, families, neighborhoods and businesses as well as city and county governments can become as prepared as possible for future disasters.</p> <p>Please log onto the strategy’s web site listed below and provide your thoughts and ideas as to how Gulf County can become better prepared for the next disaster.</p> <p>Disaster Preparedness Strategy web site:</p> <p><a href="http://www.drc-group.com/lms/florida/gulf">www.drc-group.com/lms/florida/gulf</a></p> <p>Thanks for your help in preparing Gulf County for the next disaster.</p> <p>Marshall Nelson Gulf County Emergency Management Department</p>



# Gulf County Local Mitigation Strategy Task Force Meeting Minutes April 23 2009 3:00PM EDT



The meeting of the Gulf County Local Mitigation Strategy Task Force was held at the county's Emergency Operations Center in Port St Joe Fl. The meeting began shortly after 3:00PM EDT with all meeting participants introducing themselves.

The following individuals representing various governmental and non-governmental organizations participated.

<b>Name</b>	<b>Agency</b>	<b>E-Mail</b>
Scott Warner	Gulf County / GIS Department	swarner@gulfcountry-fl.gov
Mark Cothran	Gulf County / Mosquito Control Department	mcothran@gulfcountry-fl.gov
Lee Collinsworth	Gulf County / Building Department	lcollinsworth@gulfcountry-fl.gov
George Knight	Gulf County / Building Department	gknight@gulfcountry-fl.gov
Ben Guthrie	Gulf County / Emergency Management Department	bguthrie@gulfcountry-fl.gov
David Barnes	City of Port St Joe / Police Department	dbarnes@psj.fl.gov
Marshall Nelson	Gulf County / Emergency Management Department	mnelson@gulfcountry-fl.gov
Bobby Knee	Gulf County / Road Department	gcrd@gtcome.net
Towan Kopinsky	Gulf County / Grants Department	tkopinsky@gulfcountry-fl.gov
David Richardson	Gulf County / Planning Department	drichardson@gulfcountry-fl.gov
Chris Floyd	DRC Group	floydchris@aol.com

After the introductions Marshall Nelson turned the meeting over to Chris Floyd.

Chris then began a review of the Gulf County LMS web site which can be found at:



The web site was designed to provide an informational platform of the review and revision process of the county's LMS. It has two primary purposes:

- First it serves as a means by which members of the LMS Task Force can monitor the changes being made to the various sections and appendixes of the LMS.
- Second by being on the internet residents and business owners within Gulf County have an opportunity to monitor the revision process and to offer their comments and ideas regarding the county's disaster preparedness and mitigation planning activities.

Chris stated that as portions of the LMS were reviewed and up-dated they were being posted to the web site and the date of the Working Draft was being changed accordingly. By doing this the Task Force members could review the most current version of the LMS at any given time.

In an effort to gain public support and involvement for the LMS review and revision process Chris presented a plan to inform the county's residents of the LMS web site via a media and e-mail campaign.

Discussion regarding the campaign brought to light several additional resources that could be utilized to spread the message throughout the county. These resources will be utilized in the weeks to come to involve as many individuals a possible in the LMS revision process.

Chris then proceeded to review "Section 4 – Hazards and Vulnerability" of the LMS. This 109 page section contains the important historical and antidotal information on the disasters that have occurred in the recent past and those that currently threaten Gulf County.

Much of this section has been up-dated to reflect current data. However assistance from the county's GIS and Planning Departments were solicited to finish the up-date of this section of the LMS.

The next phase of the meeting involved the review of "Section 6 – Compilation of Mitigation Initiatives". Chris began to lead the Task Force through the current and proposed mitigation initiatives.

During this process Chris discussed the change in format and available information for the mitigation initiatives listing. All the Task Force members agreed that the changes were a good idea. As the review continued Task Force members became bogged down in some of the aspects of the review process. Chris agreed to conduct additional



research and bring a combined current and proposed mitigation initiatives list back to the Task Force for a final review and adoption.

To gain greater participation in the LMS review process Chris recommend that the final Task Force meeting be facilitated via a webinar. This would allow Task Force members to access the meeting from their office computer. The proposed date for this meeting can be found listed below in the remaining LMS review and revision timeline.

#### LMS Review and Revision Timeline

<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
LMS Task Force Webinar Meeting	5/20/09 1:00PM	On-Line
LMS Public Hearing	5/20/09 6:00PM	Gulf County EOC
Final Draft	6/8/09 5:00PM	N/A

The meeting was adjourned at 4:17PM EDT

