

This appendix provides supplementary information for Section 2: The Planning Process.



Local Mitigation Strategy Task Force Meeting Scheduled

NOTICE OF PUBLIC MEETING

For Immediate Release

Date: September 3 2009

Public Notice is hereby given that the Jackson County Local Mitigation Strategy (LMS) Task Force will hold a public meeting on Thursday September 9 2009 at the Jackson County Emergency Operations Center located at 2819 Panhandle Rd in Marianna at 3:00PM. The purpose of this meeting is to organize the Local Mitigation Strategy Task Force in preparation for the annual update and begin working on the re-submittal of the Local Mitigation Strategy for Jackson County.

Jackson County in coordination with the county's eleven municipalities, the LMS Task Force and various members of the community developed a Local Mitigation Strategy in 1999. An update to the plan was issued to bring the Local Mitigation Strategy into compliance with the local hazard mitigation requirements of Section 322 of the Disaster Mitigation Act of 2000. The plan update was approved by FEMA in 2005. The current Local Mitigation Strategy approval will expire in 2010. The Local Mitigation Strategy is a plan developed with input from the community, business and industry and local government to guide and promote hazard mitigation activities in Jackson County. Actions include planning to reduce or eliminate long-term risks to people and property, the environment and financial investments and to manage post-disaster recovery. The plan must be updated and reviewed annually and re-submitted in total every five years to address the federal guidance promulgated as a result of the Disaster Mitigation Act of 2000.

Jackson County Emergency Management is requesting the participation of members of the public as well as community and business leaders to help review and implement the LMS. While Emergency Management will coordinate the plan, it is anticipated that there will be three LMS Task Force meetings to be held within the next two months to review the plan and provide input on projects and priorities.

A copy of the current Jackson County Local Mitigation Strategy can be found at the following web site:

www.drc-group.com/lms/florida/jackson

Residents of Jackson County are encouraged to visit the above web site to review the LMS and make comments on the document and to propose additional mitigation initiatives.

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Jackson County Local Mitigation Strategy Task Force Meeting Agenda September 9 2009 3:00PM CDST

Welcome

Introductions

LMS Task Force Structure

- Chairman, Vice-Chairman etc...
- By-Laws
- Operating Procedures

LMS Renewal Date 5/17/2010

LMS Review / Revision Schedule

Event	Date / Time	Location
LMS Task Force Meeting	9/9/09 3:00PM	Jackson County EOC
LMS Task Force Meeting	10/1/09 3:00PM	Jackson County EOC
LMS Public Hearing	10/19/09 6:00PM	Jackson County EOC
Final Draft	11/1/09 5:00PM	N/A

LMS Web – www.drc-group.com/lms/florida/jackson

Review Mitigation Initiatives

Open Discussion





Jackson County Local Mitigation Strategy Task Force Meeting Minutes September 9 2009 3:00PM CDST

The meeting of the Jackson County Local Mitigation Strategy Task Force was held at the county's Emergency Operations Center in Marianna FL. The meeting began shortly after 3:00PM CDT with the meeting participants introducing themselves.

The following individuals representing various governmental and non-governmental organizations participated in the meeting.

Name	Agency	E-Mail
J R Moneyham	Town of Grand Ridge	townofgrandridge@embarqmail.com
Evan McAllister	David H Melvin Inc	evanmcallister@melvineng.com
Chip Wilson	Florida Division of Emergency Management	chip.wilson@em.myflorida.com
Robert Cox	Disability Resource Center	rccox66@drcpc.org
Al Green	Jackson County Road and Bridge Department	agreeen@jacksoncountyfl.us
Brenda Griffin	Town of Campbellton	tc32426@bellsouth.net
Rodney Andreasen	Jackson County Emergency Management Department	jcema@embarqmail.com
Chris Floyd	DRC Group	floydchris@aol.com

After the introductions Chris Floyd was introduced as the individual who will be leading the Task Force through the revision and up-date process. Chris is with the Disaster Resistant Communities Group in Tallahassee.

A brief review of the Task Force By-Laws was facilitated by Chris Floyd. During this review Chris pointed out that Rodney Andreasen is the current Chairman for the Task Force. However there was a need for the Task Force to elect a Vice-Chairman. Following a short discussion, Al Green was nominated as the Vice-Chairman. A vote by all of the Task Force members participating in the meeting was held with Al being confirmed as Vice-Chairman.

Chris Floyd then presented a short overview of the process that the Task Force will be working through over the next two months. These processes include:



1. A thorough review of the current Local Mitigation Strategy to ensure it is in compliance with the July 2008 FEMA Local Multi-Hazard Mitigation Planning Guidelines.
2. The revision of identified portions of the Local Mitigation Strategy not meeting current FEMA guidelines.
3. The evaluation of the current listing of Proposed Mitigation Initiatives to determine which have been completed as well as to identify new initiatives that will need to be ranked and added to the strategy.
4. A series of meetings that will be need to be undertaken as the strategy is reviewed and up-dated. The current schedule of meetings follows:

Event	Date / Time	Location
LMS Task Force Meeting	10/1/09 3:00PM	Jackson County EOC
LMS Public Hearing	10/19/09 6:00PM	Jackson County EOC
Final Draft	11/1/09 5:00PM	N/A

5. Posting the current LMS on the following web site:

www.drc-group.com/lms/florida/jackson

Posting the strategy on the internet will allow for enhance community participation in the review process as well as permit the Task Force and the general public to follow the review and revision process and make comments and recommendations on how the strategy can be enhanced.

6. Jurisdictional profiles were distributed to those jurisdictions that had representatives at the Task Force meeting. Chris emphasized the need for each jurisdiction to review and up-date their profiles as soon as possible. Those jurisdictions not in attendance will receive their profiles electronically for review and revision.

With the current strategy expiring in 5/17/2010 the Task Force will need to deliver a final draft of the up-dated strategy to the Florida Department of Community Affairs (DCA) by mid November 2009. This will give DCA and FEMA the necessary time to review and approve the final draft before the current strategy expires.

Rodney Andreasen and Chris Floyd then led the participants through a preliminary analysis of the current Proposed Mitigation Initiatives contained in the strategy. During this analysis a number of the initiatives were removed as having been completed or no longer relevant. In addition changes were made to several more.



In an effort to have the Task Force members look beyond the norm for new initiatives, Chris Floyd suggested that all of the members review the Proposed Mitigation Initiatives contained in the Jackson County Local Mitigation Strategy. It was agreed that this would be a good thought provoker. Chris is to share electronic copies of the Jackson County LMS with all Task Force members.

The meeting was adjourned at 4:47PM CDST



Local Mitigation Strategy Task Force Meeting Scheduled

NOTICE OF PUBLIC MEETING

For Immediate Release

Date: September 18 2009

Public Notice is hereby given that the Jackson County Local Mitigation Strategy (LMS) Task Force will hold a public meeting on Thursday October 1 2009 at the Jackson County Emergency Operations Center located at 2819 Panhandle Rd in Marianna at 3:00PM. The purpose of this meeting is to continue the process of reviewing and revision the LMS in preparation for submitting the final document to the State of Florida for review and approval.

A copy of the working draft of the Jackson County Local Mitigation Strategy can be found at the following web site:

www.drc-group.com/lms/florida/jackson

Residents of Jackson County are encouraged to visit the above web site to review the LMS and make comments on the document and to propose additional mitigation initiatives.

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September 24 2009

NOTICE OF PUBLIC MEETING

Public Notice is hereby given that the Jackson County Local Mitigation Strategy (LMS) Task Force will hold a public meeting on Thursday September 9 2009 at the Jackson County Emergency Operations Center located at 2819 Panhandle Rd in Marianna at 3:00PM. The purpose of this meeting is to organize the Local Mitigation Strategy Task Force in preparation for the annual update and begin working on the re-submittal of the Local Mitigation Strategy for Jackson County.

Jackson County in coordination with the county’s eleven municipalities, the LMS Task Force and various members of the community developed a Local Mitigation Strategy in 1999. An update to the plan was issued to bring the Local Mitigation Strategy into compliance with the local hazard mitigation requirements of Section 322 of the Disaster Mitigation Act of 2000. The plan update was approved by FEMA in 2005. The current Local Mitigation Strategy approval will expire in 2010. The Local Mitigation Strategy is a plan developed with input from the community, business and industry and local government to guide and promote hazard mitigation activities in Jackson County. Actions include planning to reduce or eliminate long-term risks to people and property, the environment and financial investments and to manage post-disaster recovery. The plan must be updated and reviewed annually and re-submitted in total every five years to address the federal guidance promulgated as a result of the Disaster Mitigation Act of 2000.

Jackson County Emergency Management is requesting the participation of members of the public as well as community and business leaders to help review and implement the LMS. While Emergency Management will coordinate the plan, it is anticipated that there will be three LMS Task Force meetings to be held within the next two months to review the plan and provide input on projects and priorities.

A copy of the current Jackson County Local Mitigation Strategy can be found at the following web site:

www.drc-group.com/lms/florida/jackson

Residents of Jackson County are encouraged to visit the above web site to review the LMS and make comments on the document and to propose additional mitigation initiatives.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation at this meeting should contact the Emergency Management



Department no later than 5 days prior to the meeting. The Emergency Management Department may be contacted at 2819 Panhandle Rd in Marianna or at 850/718-0008.





Jackson County Local Mitigation Strategy Task Force Meeting Agenda October 1 2009 3:00PM CDST

Welcome

Introductions

LMS Review / Revision Schedule

Event	Date / Time	Location
LMS Public Hearing	10/19/09 6:00PM	Jackson County EOC
Final Draft	11/1/09 5:00PM	N/A

Review and ranking of Proposed Mitigation Initiatives

Mitigation Initiatives can continue to be submitted through the web portal found at the following URL:

www.drc-group.com/lms/florida/jackson

Review and approve portions of the LMS that have been reviewed and revised.

Open Discussion





Jackson County Local Mitigation Strategy Task Force Meeting Minutes October 1 2009 3:00PM CDST

The meeting of the Jackson County Local Mitigation Strategy Task Force was held at the county's Emergency Operations Center in Marianna FL. The meeting began shortly after 3:00PM CDST with the meeting participants introducing themselves.

The following individuals representing various governmental and non-governmental organizations participated in the meeting.

Name	Agency	E-Mail
Nadine Long	City of Marianna	publicworks@cityofmarianna.com
Evan McAllister	David H Melvin Inc	evanmcallister@melvineng.com
Chip Wilson	Florida Division of Emergency Management	chip.wilson@em.myflorida.com
Al Green	Jackson County Road and Bridge Department	agreeen@jacksoncountyfl.us
Ed Kilpatrick	Town of Sneads	edkilpatrick@sneadsfl.com
Rodney Andreasen	Jackson County Emergency Management Department	jcema@embarqmail.com
Chris Floyd	DRC Group	floydchris@aol.com

After the introductions Rodney Andreasen turned the meeting over to Chris Floyd.

Chris then led the members of the Task Force attending the meeting through a review of the various portions of the LMS that have been completed. Everyone commented that the review and revision process continued to meet their expectations. In addition, members commented that they had been please with the way the web based mitigation portal had worked.

After completing a review of the LMS review / revision process, Task Force members began the process of scoring the 169 mitigation initiatives that had been proposed by various communities and residents of Jackson County.

The following matrix outlines the review / revision process that has been facilitated by the members of the Task Force.

Date	Task	Location	Activity	Participation
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9/4/2009	Introduction	Section 1	Reviewed & Up-Dated	All Task Force Members
9/4/2009	Planning Process	Section 2	Reviewed & Up-Dated	All Task Force Members
9/15/2009	Jurisdiction Profiles	Section 3	Reviewed & Up-Dated	All Task Force Members
9/15/2009	Hazards / Vulnerabilities	Section 4	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Goals / Polices	Section 5	Reviewed & Up-Dated	All Task Force Members
10/1/2009	Mitigation Initiatives	Section 6	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Maintenance / Updating	Section 7	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Task Force Bylaws	Appendix A	Reviewed & Up-Dated	All Task Force Members
10/1/2009	Planning Process Documentation	Appendix B	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Task Force Operating Procedures	Appendix C	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Policy Evaluation	Appendix D	Reviewed & Up-Dated	All Task Force Members
9/9/2009	Funding Sources	Appendix E	Reviewed & Up-Dated	All Task Force Members

During this process Chris discussed the change in format and available information for the mitigation initiatives listing. All the Task Force members agreed that the changes were a good idea. As the review continued Task Force members became bogged down in some of the aspects of the review process. Chris agreed to conduct additional research and bring a combined current and proposed mitigation initiatives list back to the Task Force for a final review and adoption.

At 5:17PM CDST a motion was made and seconded to adjourn the meeting.



Jackson County Local Mitigation Strategy E-Mail List-Serve Template



The purpose of this template is to provide a simple message that can be e-mailed to various community organizations, businesses and governmental agencies list-serves regarding community involvement in county's Local Mitigation Strategy review and revision process.

Public input on how the county should prepare itself, its residents and its businesses is vital to enhancing the Local Mitigation Strategy and making Jackson County a "Disaster Resistant Community".

All that is required to use this template is to copy and paste the **Subject** and the **Message Text** into your e-mail send window.

Subject	Jackson County Disaster Planning Initiative
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Message Text

Jackson County is in the process of enhancing its ability to respond to the next disaster and is in need of your help.

As part of this process the county is up-dating its Disaster Preparedness Strategy.

As a resident of the county it is important that you provide your comments regarding the strategy as well as offer recommendations on how individuals, families, neighborhoods and businesses as well as city and county governments can become as prepared as possible for future disasters.

Please log onto the strategy's web site listed below and provide your thoughts and ideas as to how Jackson County can become better prepared for the next disaster.

Disaster Preparedness Strategy web site:

www.drc-group.com/lms/florida/jackson

Thanks for your help in preparing Jackson County for the next disaster.

Rodney Andresen

Jackson County Emergency Management Department



Local Mitigation Strategy Public Hearing Scheduled

NOTICE OF PUBLIC MEETING

For Immediate Release

Date: September 25 2009

Public Notice is hereby given that the Jackson County Local Mitigation Strategy (LMS) Task Force will hold a Public Hearing beginning at 6:00PM on Monday October 19 at the Jackson County Emergency Operations Center located at 2819 Panhandle Rd in Marianna.

The purpose of this meeting is to gain public input regarding the Jackson County LMS prior to being submitted to the State of Florida Department of Community Affairs for their review and approval.

Over the past few months the Jackson County LMS Task Force has been working to review and up-date the county's strategy to meet the current guidelines as set forth by the Federal Emergency Management Agency.

If you are un-able to participate in the Public Hearing the general public can still access, review and comment on the strategy by accessing the following web site:

www.drc-group.com/lms/florida/jackson

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October 13 2009

NOTICE OF PUBLIC MEETING

Public Notice is hereby given that the Jackson County Local Mitigation Strategy (LMS) Task Force will hold a Public Hearing beginning at 6:00PM on Monday October 19 at the Jackson County Emergency Operations Center located at 2819 Panhandle Rd in Marianna.

The purpose of this meeting is to gain public input regarding the Jackson County LMS prior to being submitted to the State of Florida Department of Community Affairs for their review and approval.

Over the past few months the Jackson County LMS Task Force has been working to review and up-date the county’s strategy to meet the current guidelines as set forth by the Federal Emergency Management Agency.

If you are un-able to participate in the Public Hearing the general public can still access, review and comment on the strategy by accessing the following web site:

www.drc-group.com/lms/florida/jackson

In accordance with the Americans with Disabilities Act, persons needing a special accommodation at this meeting should contact the Emergency Management Department no later than 5 days prior to the meeting. The Emergency Management Department may be contacted at 2819 Panhandle Rd in Marianna or at 850/718-0008.





Jackson County Local Mitigation Strategy Public Hearing October 19 2009 6:00PM CDST

Welcome

Introductions

Overview of the LMS Review / Revision process

Review of the Proposed Mitigation Initiatives

Jackson County LMS web portal can be found at the following URL:

www.drc-group.com/lms/florida/jackson

Open Discussion





Jackson County Local Mitigation Strategy Public Hearing Meeting Minutes October 19 2009 6:00PM CDST

The Jackson County Local Mitigation Strategy Task Force held a Public Hearing at the county's Emergency Operations Center in Marianna FL. The meeting began shortly after 6:00PM CDST with participants attending the Public Hearing introducing themselves.

The following individuals attended the Public Hearing.

Name	Agency	E-Mail
Charles Brasher	Jackson County Extension Office	clbrashe@uff.edu
Evan McAllister	David H Melvin Inc	evanmcallister@melvineng.com
Chris Floyd	DRC Group	floydchris@aol.com

After the introductions Chris Floyd conducted an overview of the process the Jackson County LMS Task Force had utilized in reviewing and revising the 2005 version of the LMS.

Several items were discussed regarding the final scoring of the proposed mitigation initiatives contained in Section 6 of the document.

At 6:43PM CDST the Public Hearing was adjourned.

